

T/27.8 (SSP-Trg)  
10<sup>th</sup> March 2023

Dear Sir,

**Subject: FAI-QCI Training Programme on NABL Accreditation of Laboratories  
in SSP Plants**

As per the DOF rationalization/consolidation of guidelines to SSP Industry dated 21<sup>st</sup> September 2022, all SSP manufacturing units have to comply with the minimum automation in a phase wise manner. In the phase 3, the SSP plants have to obtain NABL accredited for their labs within a period of 2 years. In this context, FAI had invited Quality Council of India (QCI) to make a presentation on the requirement of NABL Accreditation before the Core Committee of SSP in FAI and also organized a virtual Workshop for the senior executives of all SSP manufacturing units.


In order to train the technical manpower working in the Laboratory with the procedure and requirement of NABL Accreditation, FAI in collaboration with QCI is organizing one-day non-residential Training Programme on "An overview of ISO/IEC 17025:2017 and NABL Accreditation" on 11<sup>th</sup> April 2023 at Hotel Amantra Shilpi Resort, Fateh sagar, Near Shilpgram, Udaipur. A copy of the Training Programme is attached.

To defray the cost of QCI training module, travel and other administrative cost, FAI will be charging a nominal fee of Rs. 5000+plus GST. The fee will cover the lunch, tea/coffee and training material. We request you to nominate technical manpower working in the laboratory and quality control to attend the Training Programme. There are only limited seats for the training and will be offered on first cum first serve basis. Therefore, the nominations should be sent at the earliest but not later than 31<sup>st</sup> March 2023.

You may send your nominations to Mr. Manish Goswami, Chief (Technical), FAI, New Delhi at [tech@faidelhi.org](mailto:tech@faidelhi.org) on or before 31<sup>st</sup> March 2023 in the enclosed registration form.

Thanking you,

Yours faithfully,



(Arvind Chaudhary)

**FAI-QCI Training on  
An overview of ISO/IEC 17025:2017 and NABL Accreditation  
11<sup>th</sup> April 2023, Hotel Amantra Shilpi Resort, Udaipur**

**Programme**

0900-0900 hrs	Registration
0930-1000 hrs	Inaugural Session
1000-1100 hrs	<b>Session I</b> <ul style="list-style-type: none"> <li>• Developing Management systems in Laboratory as per ISO/IEC 17025:2017</li> <li>• Structure of ISO/IEC 17025:2017</li> </ul>
1100 -1130 hrs	Tea Break
1130-1300 hrs	<b>Session II</b> <ul style="list-style-type: none"> <li>• International Dimensions of Accreditation</li> <li>• About NABL</li> <li>• NABL Accreditation Process</li> </ul>
1300-1400 hrs	Lunch Break
1400-1530 hrs	<b>Session III</b> Overview of Clause 4: General Requirements of ISO/IEC 17025:2017: <ul style="list-style-type: none"> <li>• 4.1- Impartiality</li> <li>• 4.2- Confidentiality</li> </ul> Overview of Clause 5: Structural Requirements of ISO/IEC 17025:2017  Overview of Clause 6: Resource Requirements of ISO/IEC 17025:2017: <ul style="list-style-type: none"> <li>• 6.1- General</li> <li>• 6.2- Personnel</li> <li>• 6.3- Facilities and Environmental conditions</li> <li>• 6.4- Equipment</li> <li>• 6.5- Metrological Traceability</li> <li>• 6.6- Externally provided products &amp; services</li> </ul> Overview of ISO/IEC 17025:2017: Process Requirements of ISO/IEC 17025:2017: <ul style="list-style-type: none"> <li>• 7.1- Review of requests, tenders and contracts</li> <li>• 7.2- Selection, verification and validation of methods</li> <li>• 7.3 - Sampling</li> <li>• 7.4- Handling of test or calibration items</li> <li>• 7.5- Technical records</li> <li>• 7.6- Evaluation of Measurement uncertainty</li> <li>• 7.7- Ensuring the validity of results</li> <li>• 7.8- Reporting of results</li> <li>• 7.9- Complaints</li> <li>• 7.10- Nonconforming work</li> <li>• 7.11- Control of data and information management</li> </ul>
1530 -1600 hrs	Tea Break
1600-1700 hrs	<b>Session IV</b> Overview of Clause 8: Management System Requirements of ISO/IEC 17025:2017: <ul style="list-style-type: none"> <li>• 8.1- Options (Option A &amp; Option B)</li> <li>• 8.2- Management system documentation (Option A)</li> <li>• 8.3- Control of management system documents (Option A)</li> <li>• 8.4- Control of records (Option A)</li> <li>• 8.5- Actions to address risks &amp; opportunities (Option A)</li> <li>• 8.6- Improvement (Option A)</li> <li>• 8.7- Corrective actions (Option A)</li> <li>• 8.8- Internal audits (Option A)</li> <li>• 8.9- Management reviews (Option A)</li> </ul>
1700-1730 hrs	<b>Q&amp;A, Feedback and conclusion</b>



Email : [acctt@faidelhi.org](mailto:acctt@faidelhi.org)  
secy@faidelhi.org  
Website : [www.faidelhi.org](http://www.faidelhi.org)



Telephone : 46005204  
Fax : 26960052

**The Fertiliser Association of India**  
Registered Office : FAI House, 10, Shaheed Jit Singh Marg  
New Delhi – 110 067  
CIN : U85300DL1955NPL002999

### **Canara Bank**

<b><u>Bank Details:</u></b>	
<b>Baneficiary Name</b>	THE FERTILISER ASSOCIATION OF INDIA
<b>Baneficiary Address</b>	FAI House, 10, Shaheed Jit Singh Marg, New Delhi – 110 067
<b>Baneficiary Tel.No.</b>	011-46005235
<b>Bank Name</b>	Canara Bank
<b>Bank Address</b>	Jit Singh Marg, New Delhi - 110 067
<b>Bank Telephone No.</b>	011-26960890 / 011-26960593
<b>Bank Fax No.</b>	011-26601661
<b>Branch Name</b>	Jit Singh Marg, New Delhi - 110 067
<b>Bank Code &amp; Branch Code</b>	1484
<b>SWIFT Number / RTGS</b>	cnrb0001484
<b>Bank Account Number</b>	1484101006029
<b>IFSC Code</b>	cnrb0001484
<b>Account Type</b>	Saving Bank
<b>Account Currency</b>	Indian Rupees